

## Mid-Year Reflection on Learning

Student's Name \_\_\_\_\_

Pastor/Mentor \_\_\_\_\_

TFE Ministry Site \_\_\_\_\_

TFE Seminar Leader \_\_\_\_\_

### Note:

- The Mid-Year Reflection on Learning assessment presents an opportunity for the Seminarian to engage in conversation with the Pastor/Mentor and Site Team about growth since September [Possible conversation questions are included below]. This conversation may lead to needed changes in the student's Covenant. If so, please submit the amended, signed Covenant along with this Assessment.
- Attach this page as the coversheet to the collective responses from yourself, your Pastor/Mentor and Site Team and include the signatures.
- Each Partner is to complete a Mid-Year Reflection **Grid**. The Pastor/Mentor and Seminarian also complete the additional questions included below.
- The Seminarian is responsible for obtaining and submitting three (3) completed grids, the additional narrative responses from the Pastor/Mentor and Seminarian, and one (1) Signature Page. **The Seminarian** is responsible for the timely submission of all forms to the Supervised Ministries Office. Forms are to be **submitted in hard copy** which can either be mailed or hand delivered to SMO. The due date is no later than **January 3**.

### Possible Conversation Starters:

**Seminarian:** Questions for **your** reflective conversation may include “How do I see myself growing in ministry?” “How do I see myself growing in relation to my Covenant learning goals?,” and “Do others see me growing in ministry?,” and “In what ways?”

**Pastor/Mentor:** Questions for **your** reflection may include “How do I see the seminarian working through his/her learning goals?,” and “How do I see the seminarian in his/her ability to self-reflect on her/his ministry?”

**Site Team:** Questions for **your** reflection may include “How do I see the seminarian working through her/his learning goals?,” and “How do I see the seminarian in his/her ability to self-reflect on his/her ministry?”

**Additional Questions for the Seminarian (to be answered on a separate sheet of paper and attached to grid):**

1. In what ways have your learning goals been helpful/not helpful to your learning? What progress have you made toward the fulfillment of your learning goals? (Please include a copy of learning goals)
2. What has been helpful/not helpful in your time together with your Pastor/Mentor? What was missing?
3. How have you incorporated the discipline of theological reflection in your experience? Describe how and why this has been useful or challenging.
4. What, if anything, do you want to be different in the second semester? Are there any other comments you would like to share at this time?
5. Any additional comments?

**Additional Questions for the Pastor/Mentor (to be answered on a separate sheet of paper and attached to grid):**

1. In what ways have the seminarian's learning goals been helpful/not helpful? Have you any revisions to suggest at this point in the program?
2. Please add comment to two or three of your grid ratings
3. What, if anything, do you want to do differently next term?
4. What, if anything, do you want the student to do differently next term?
5. Are there any other comments you would like to share at this time?

**Reminders**

- Each partner is to complete a Mid-Year Reflection Grid. (A total of 3 grids.) The Pastor/Mentor and seminarian also complete their additional questions (The form you will need can be download from the website).
- Both the grid and responses to the additional questions of this Mid-Year Reflection on Learning should be submitted to the student after they have been reviewed and discussed by all parties together at the ministry site.
- The due date is no later than **January 3**.
- The seminarian is responsible for timely submission of all forms to the SMO.

## Grid for Mid-Year Reflection on Learning

For each item below decide which of the following best describes the seminarian at this time in her/his journey. Please place a number between 1 to 5 that best describes the seminarian at this time.

1. Not applicable to this internship
2. Will be addressed in the second semester
3. Challenging area for the student with her/his current level of experience
4. Improving in this area at the appropriate rate for her/his level of experience
5. Competent in this area for the student's level of experience

### Interpersonal Dynamics

1-5

Accepts people as they are	
Respects confidential information	
Responds to needs with empathy and resourcefulness	
Shows appropriate initiative in responding to needs of others	
Demonstrates a positive attitude towards responsibilities	
Accepts and learns from criticism	
Deals constructively with conflict	
Contributes positively in groups and committees	

### Communication Skills

1-5

Leads in prayer and scripture reading	
Uses appropriate language in conversation, teaching, preaching, inclusive language and grammar in teaching and preaching	
Interprets biblical text faithfully in various contexts	
Sermons are clear, understandable, and applicable	
Involves learners in the educational process	
Selects concepts appropriate for learners' ages and needs	
Communicates Christian beliefs effectively to persons of various ages	
Leads group discussions in a purposeful way	

### Theological Development

1-5

Relates biblical and theological insights to community/world issues	
Relates the gospel to people outside the church/agency	

### Personal Work Habits

1-5

Uses time effectively	
Is dependable	
Is prepared	
Completes tasks	
Personal appearance/hygiene is appropriate	

This assessment was completed by (circle one):

Seminarian

Pastor/Mentor

Site Team

**Mid-Year Assessment Signatures**

**Each** TFE Partner must confirm by signature that he/she has reviewed and discussed **all** Mid- Year Assessments with **all TFE partners** by signing below:

I have reviewed and discussed the assessment responses of the Pastor/Mentor, Site Team, and seminarian (TFE partners) with all of them.

\_\_\_\_\_  
PTS Seminarian

\_\_\_\_\_  
Date

\_\_\_\_\_  
TFE Pastor/Mentor

\_\_\_\_\_  
Date

\_\_\_\_\_  
TFE Site Team Chair

\_\_\_\_\_  
Date

The completed form should be given to the Seminarian, who will submit it to Supervised Ministries by January 3.

\_\_\_\_\_  
Rec'd in Office

\_\_\_\_\_  
Seminar Leader Initials

\_\_\_\_\_  
Date